

**SUBMISSION OF
INTERNAL QUALITY ASSESSMENT REPORT
2016-17**

**OF
NILAMANI MAHAVIDYALAYA, RUPSA
BALASORE, ODISHA**

**Affiliated to
FAKIR MOHAN UNIVERSITY
VYASA VIHAR, BALASORE, ODISHA**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NACC accredited Institutions/Departments will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the Institution /Department at IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part—A

1. Details of the Institution /Department

AQAR For the year (for example 2013-14)

2016-17

1.1 Name of the Institution/Department

NILAMANI MAHAVIDYALAYA , RUPSA

1.2 Address Line 1

RUPSA , BALASORE

Address Line 2

BALASORE

City/Town:

BALASORE

State:

ODISHA

Pin code:

757028

Institution e-mail address

nmv.rupsa@gmail.com

Contact Nos.

06781-254535

Name of the Head of the Institution

BANSHIDHARA DAS

Tel. No. with STD Code

06781-254535

Mobile:

9438463576

Name of the IQAC Co-ordinator:

Dr. P.K. MANTRY

Mobile

9437161361

IQAC e-mail address

nmv.rupsa@gmail.com

1.3 NAAC Track ID

1.4 NAAC Executive committee No. & Date :
(For Example SC/32/ A7&A/43 dated 3-5-2004.
This EC no. is available in the right corner-bottom
Of your Institution's Accreditation Certificate)

EC/38/125 ,02-02-2019

1.5 Website address:

www.nmvrupsa.org

We link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year Accreditation of	Validity period
1	1 st Cycle	B	7.19	2006	5 yrs
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th cycle				

1.7 Sate of Establishment of IQAC:

06-07-2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11)

i. AQAR

ii.

iii.

iv.

1.9 Institutional Status

University (State/ Central/Deemed/Private)	State
Affiliated College	YES
Constituent College	No
Autonomous College	No
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	No
Type of Institution (Co-education/Men/Women)	Co-education
Type of Institution (Urban/Rural/Tribal)	Rural
Financial Status (Grant-in-aid/UGC 2(F)/UGC 12B)	UGC 12B
Grant-in-aid(Grant-in-aid+ self Financing/ Totally self-financing)	G.I.A

1.10 Type of Faculty/ Programme

Arts	Yes
Science	Yes
Commerce	No
Law	No
PEI(phys edu)	No
TEI(edu)	No
Engineering	No
Health Science	No
Management	No
Others(Specify)	No

1.12 Special Status conferred by Central/State Government-UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University	No
University with Potential for Excellence	No
UGC-CPE	No
DST Star Scheme	No
UGC-CE	No
UGC-Special Assistance Programme	No
DST-FIST	No
UGC-Innovative PG programmes	No

UGC-COP Programmes	No
Any other (Specify)	No

2. IQAC Composition and Activities

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and Community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholder;

Total No.	12
Faculty	04
Non-teaching Staff	02
Students	02
Alumni	02
Others	02

2.12 Has IQAC received any funding from UGC during the year?

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conference/Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution/Department Level
	No	No	No	71

(ii) Themes: Contextual relating to different departments

2.14 Significant Activities and contributions made by IQAC

To build up interdisciplinary linking for sharing knowledge by the students and faculty members, monitoring of teaching learning process, encouragement of innovative process for preparation of AQAR.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To make teaching and learning process more effective by organizing interdisciplinary symposiums and workshops. 2. To involve the students and faculty in innovative practices. 3. To enhance the facilities in library and reading room. 4. To conduct national seminars with the financial support of the U.G.C. 5. To enhance the SKT" oriented programmers like N.S.S., Y.R.C. Automation of different branches and Sections or the administration of the college. 	<p>Some members of the staff have submitted proposal for financial assistance from U.G.C to carry on M.R.Ps. Different department have conducted seminars and symposiums. Library has been automated to meet the needs of the faculty and students. Blood citizenship awareness programmes have been conducted.</p>

*Attach the Academic Calendar of the year as Annexure

Provide the details of the action taken.

The AQAR has been presented in the Academic council for ratification and implementation.

Part-B

Criterion-I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of Value added /Career oriented Programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	02	Nil	Nil	
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	02			

Interdisciplinary	Nil			
Innovative	Nil			

1.2 (i) Flexibility of the Curriculum CBCS/Core/Elective option/Open options

Flexibility of the Curriculum	Yes
Choice Based Credit System	Yes
Core	Yes
Elective Option	Yes
Open Options	No

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yes
Trimester	No
Annual	No

1.3 Feedback from stakeholders* (on all aspects in numbers)

Alumni	Parents	Employers	Students
√	√	Nil	√

Online	Manual	Co-operating schools(for PET)
	√	

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi , if yes,mention their sailent aspects.

NO

1.5 Any new Department/Centre introduced during the year , if yes, give details.

NO

Criterion-II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	26	04	Nil	Nil

03

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of:

Guest faculty	Nil
Visiting faculty	Nil
Temporary faculty	05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops		02	01
Presented Papers			
Resource Persons			

2.6 Innovative processes adopted by the Institution/Department in Teaching and Learning:

Doubt clearing classes, Regularly Debate/ Seminar, Extra classes

2.7 Total No. of actual teaching days during this academic year

241

2.8 Examination / Evaluation Reforms initiated by the Institution/Department (for example: Open Book examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

As member of Board of Study	As Faculty	As Curriculum Development workshop
02	02	02

2.10 Average percentage of attendance of students

80%

2.11 Course /Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	152	28	18	25		51
Science	60	10	13	07		17

2.12 How does IQAC Contribute/ Monitor/Evaluate the Teaching & Learning processes:

IQAC contributed ample time for monitoring and evaluation the teaching and learning process.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	No
UGC- Faculty Improvement Programme	No
HRD programmes	No
Orientation programmes	No
Faculty exchange programme	No
Staff training conducted by the university Staff training conducted by other institutions	No
Summer/Winter schools, Workshops etc.	02
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of permanent Employees	Number of Vacant positions	Number of Permanent positions filled during the year	Number of positions filled temporarily
Administrative staff	12	04	00	00
Technical Staff	02	04	00	00

Criterion-III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution

Departmental and inter disciplinary seminar was assigned to encourage the faculty and students to prepare and present research papers.

3.2 Details regarding major project

	Completed	Ongoing	Sanctioned	Submitted
Number	NII	NII	NII	NII
Outlay in Rs. Lakhs	NII	NII	NII	NII

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NII	NII	NII	NII
Outlay in Rs. Lakhs	NII	NII	NII	NII

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NII	NII	NII
Non-Peer Review Journals	NII	NII	NII
e-Journals	NII	NII	NII
Conference proceedings	NII	NII	NII

3.5 Details on Impact factor of publications:

Range	
Average	
h-index	
Nos. in SCOPUS	

3.6 Research funds sanctioned and received from various funding agencies , industry and other organizations

Name of the project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor projects	Nil			
Interdisciplinary projects	Nil			
Industry sponsored	Nil			
Project sponsored by the University / College	Nil			
Students research projects (other than compulsory by the University)	Nil			
Any other(Specify)	Nil			
Total	Nil			

3.7 No. of books published

I. with ISBN No.	2017-ISSN-2277-5560, 928165-5-5	2017-ISBN-978-81-
II. Chapters in Edited Books	Role of Temples during the Gajapati Rule in Odisha(1435-1540 A.D.), Protestant Movement of Panchasakhas in Medieval Odisha	
III. Without ISBN no.		

3.7 No. of University Departments receiving funds from

UGC-SAP	Nil
CAS	Nil
DST-FIST	Nil
DPE	Nil
DBT Scheme/funds	Nil

3.9 For colleges

Autonomy	Nil
CPE	Nil
DBT Star Scheme	Nil
INSPIRE	Nil
CE	Nil
Any Other(specify)	Nil

3.18 No. of faculty from the Institution/Department

Who are Ph.D. Guides	Nil
Students registered under them	

3.19 No. of Ph.D. awarded by faculty from the Institution/Department

Nil.

3.20 No. of Research scholars receiving the fellowships (Newly enrolled +existing ones)

JRF	SRF	Project Fellows	Any Other
Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil

3.21 No. of students Participated in NSS events:

University level	State level	National level	International level
19	03	07	

3.22 No. of students participated in NCC events:

University level	State level	National level	International level

3.23 No. of Awards won in NSS:

University level	State level	National level	International level
01	01		

3.24 No. of Awards won in NCC:

University level	State level	National level	International level

3.25 No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
	02		02	01(Govt. of Odisha)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension activities	Active Citizenship Trg. Programme.
Institutional Social Responsibility	

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of fund	Total
				Acres
Campus area	11.75 acres			23
Class rooms	23			10
Laboratories	08	02		01
Seminar Halls	01			
No. of important equipments purchased (≥1-0 lakh) during the current year	Inverter-04 Scanner-01 Generator-01 Computer-16 Printer-05 Digital camera-01 Projector-01		Govt & UGC & College development fund	
Value of the equipment purchased during the year (Rs. in Lakhs)	6,75,000		Govt & UGC & College development fund	6,75,000
Others	Inverter-04 Scanner-01 Generator-01 Computer-16 Printer-05 Digital camera-01 Projector-01		Govt & UGC & College development fund	

4.2 Computerization of administration and library

Administrative sections and library has been fully computerized.

4.3 Library services at Department Level:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2439	6,24,086	189	26,712	2628	6,50,778
Reference Books	5254	3,51,878	178	20,205	5432	3,72,083
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	21	1785	4	730	25	2515
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil

CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others(specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing centres	Computer Centres	Office	Departments	Others
Existing	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
Total	Nil	Nil	Nil	Nil	Nil	Nil	Nil	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computer, Internet access training to teachers and students for networking & e-Governance

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil
Total :	Nil

Criterion-v

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1. Improvement of student ability and personality by organizing different extension activities through NSS, YRC, Red Ribbon Club..
- 2. Installation of Aqua guard for pure water.
- 3. Health care facilities in collaboration with local hospital.

5.2 Efforts made by the Institution/Department for tracking the progression

- 1. Feedback from students are collected regularly.
- 2. Regular evaluation of process of the students through monthly test.
- 3. Conduct of educational trips arranged by different departments.

5.3 (a) Total Number of students

UG		PG		Ph.D		Others		Total	
Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
423	372	Nil	Nil	Nil	Nil	Nil	Nil	423	372

(b) No. of students outside the state

Nil

(c) No. of international students

	In numbers
Men	Nil
Women	Nil
Total	Nil

(d)

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
251	52	10			314	255	46	8	Nil	Nil	250

(e)

Demand ratio	6:1
Dropout %	5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)
No. of students beneficiaries

NO

5.5 No. of students qualified in these examinations

NET	SET/STET	GATE	CAT	IAS/IPS	State PSC	UPSC	Others
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

5.6 Details of student counseling and career guidance

YES

No. of students benefitted

05

5.7 Details of campus placement

			Off Campus
Number of Organizations visited	Number of students participated	Number of students Placed	Number of students placed :
Nil	Nil	Nil	

5.8 Details of gender sensitization programmes

Gender sensitization programme have been organized inside the college campus where the students actively participated.

5.9 No. of students participated in Sports, Games and other events

State/University level	Nil
National level	Nil
International level	Nil

5.9.1 No. of students participated in cultural events

State/University level	Nil
National level	Nil
International level	Nil

5.9.2 No. of medals/awards won by students in Sports, Games and other events : Sports:

State/University level	Nil
National level	Nil
International level	Nil

No. of medals/awards won by students in Sports, Games and other events: Cultural:

State/University level	Nil
National level	Nil
International level	Nil

5.10 Scholarships and Financial Support

	Numbers of students	Amount
Financial support from Institution/ Department		
Financial support from government	547	Direct transferred of amount to the students from concerned Dept
Financial support from other sources		
Number of students who received International/National recognitions		

5.11 Student organized/initiatives Fairs :

State/University level	Nil
National level	Nil
International level	Nil

Student organized/initiatives Exhibition:

State/University level	Nil
National level	Nil
International level	Nil

5.12 No. of social initiatives undertaken by the students

05

5.13 Major grievances of students redressed:

Renewable energy source may be created for an alternate solution.

Criterion-VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To impact quality teaching & learning to under privileged.
- To support the students for their personality development.
- To involve the stakeholders in nation building.
- To provide opportunity to students to develop leadership quality.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the Institution /Department for each of the following:

6.3.1. Curriculum Development

The task of curriculum development is decided by the Govt. & Concerned university. The institution implements the policy decision of the concerned authority

6.3.2 Teaching and Learning

The members of the teaching staff were encouraged to participate in refresher and orientation

programme conducted by different Academic staff college.

6.3.3 Examination and Evaluation

Monthly tests & Unit tests are conducted and performance of the students are evaluated. The students are informed about their deficiency and steps are taken to clear of the same

6.3.4 Research and Development

The faculty members of various Departments are encouraged to carry on research project and PhD.

6.3.5 Library, ICT and physical infrastructure/instrumentation

The college has well furnished Library, well equipped ICT Lab, Science Lab, Classrooms and Administrative Block.

6.3.6 Human Resource Management

The college has Teaching and Non-Teaching staff members. The employees who have not received grants-in-aid from Govt. are paid salary by the Governing Body of the College.

6.3.7 Faculty and Staff recruitment

The faculty and other staff are recruited whenever vacancy arises through Newspaper advt., after due approval by Governing Body.

6.3.8 Industry Interaction/ Collaboration

The college organizes industrial visits every year to local industries like Jute mill, Ispat Alloys, Hari Plast Ltd. Etc.

6.3.9 Admission of Students

Online admission is made as per date and guidelines of the Govt.

6.4 Welfare schemes for

Teaching	Staff welfare Fund has been created with contribution from staff members.
Non teaching	Staff welfare Fund has been created with contribution from staff members.
Students	The College has a student welfare fund. A small amount of fees are collected from students during admission

6.5 Total corpus fund generated

Corpus fund has been created out of Donation from Public.

6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	1. Regional Director of Education 2. District level consultant	Yes	By Academic committee of the college.
Administrative	Yes	Regional Director of Education		By the Principal & Administrative Bursar

6.8 Does the University /Autonomous College declare results within 30 days?

For UG Programme	Yes, by the F.M. University, Balasore
For PG Programme	No -

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

CBCS & Semester system has been introduced by university for UG Course online evaluation of exam scripts has also been introduced by university for UG exam.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Examination, curriculum and affiliation matters are handled by the university. Internal administration of the college is made by the D.H.E., Odisha.

6.11 Activities and support from the Alumni Association

An Alumni association of the college has been working for generation of funds and college development works.

6.12 Activities and support from the parent-Teacher-Association

Parent Teacher Association of the college is working. Meeting is convened once/twice a year.

6.13 Development programmes for support staff

EPF has been deducted & deposited as ESI from the salary of the support staff. Apart from this staff welfare fund has been created out of contribution of staff members.

6.14 Initiatives taken by the Institution/Department to make the campus eco-friendly

The college has a lush green campus with Devdaru & other plants. The Eco club of the college has made the campus eco-friendly.

Criterion-VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Skill Development Training, computer & ICT skill development, English communication skill workshop was conducted by Deptt. of English., Leadership development, Remedial coaching

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Increase of seats (Arts/Science) at UG level, Infrastructure Development, Generation of funds

7.3 Give two Best Practices of the Institution/Department (Annexure 'II')

- Outreach programme
- Women entrepreneurship workshop

7.4 Contribution to environmental awareness / Protection

The NSS & YRC units has conducted awareness programme for protection of the environment

7.5 Whether environment audit was conducted ? Yes/No

No

7.6 Any other relevant information the Institution /Department wishes to add. (for example SWOT Analysis)

Strength:-The college is located in sub-urban area. It has a locational advantage. The faculty members of the college are duly qualified.
Weakness:-The college has limited resources to generate funds from other sources. The college received Grant-in-Aid from Dept. of Higher Education, Govt. of Odisha.
Opportunities:-This college offers quality Higher Education to students of rural areas at affordable cost.
Threat:-Apart from this there is a growth of private Residential U.G. Colleges in Balasore District. It poses threat to reduce enrolment of students for UG sources.

8. Plans of Institution for next year

- Opening of vocational & computer courses for UG students under financial assistance from UGC & Deptt. Of Higher Education, Govt. of Odisha.
- Opening of smart classrooms under assistance from Deptt. of Higher Education, Govt. of Odisha, under RUSA.
- Making the campus Wi-Fi.

Name Prasanna Kumar Mahapatra

Prasanna
Signature of the Coordinator of SPAC
Co-Ordinator
Nilamani Mahavidyalaya
Rupsa, Balasore

Name Banshi dhar Das

B Das
Signature of the Chairperson
21.2.17
Principal
Nilamani Mahavidyalaya
Rupsa, Balasore.
